

Meeting of the Villanova University Academic Policy Committee

Thursday, September 24, 2015
Mendel Science Center, room 103
11:00 am – 12:30 pm

MINUTES

Present:, Wayne Bremser, Danai Chasaki, Mark Doorley, Caitlin Florin, Taylor Grosjean, Nancy Sharts-Hopko, Ken Kroos, Michael Lamb, Wenhong Luo, Wen Mao, John Olson, Adele Lindenmeyr, Joseph Orkwiszewski, Christine Palus, Paul Pasles, Lesley Perry, Louise Russo (chair), Jutta Seibert, Joshua Thomas, Ariel Thompson, Catherine Warrick, Randy Weinstein, Kelly Welch, Craig Wheeland, Daniel Wright

Not in Attendance: Jerusha Conner, Alice Dailey, Paul Hanouna, Susan Mackey-Kallis (NIA), Rodrigo Rivero, Bobby Roenitz, Joyce Willens

The meeting was called to order at 11:00 am

- I. The chair welcomed new committee members including several undergraduate students, graduate student representative, and new faculty filling open seats in Engineering and Arts and Sciences.
- II. The chair updated members on the work of the Core Curriculum Sub-Committee. The chair met with Pat Maggitti to discuss the task of the sub-committee which was established in response to a request from Fr. Ellis for the APC to work on identification/naming of a University core curriculum. The Provost is very interested in this issue and would like the APC to produce a proposal for a University core. The sub-committee has decided to invite ad hoc members representing several critical constituencies/Departments including ACS, Theology, and Philosophy. The chair has tasked the sub-committee with completion of a proposal to share with the full APC by March 2016 leaving sufficient time for broad discussion, revision, and a vote prior to the end of the current Congress term in May.
- III. The chair will solicit member to join the working sub-committee focused on adjunct faculty evaluation. This sub-committee will also include membership from the Committee on Faculty as well as adjunct faculty members/representatives. This sub-committee will be tasked to collect information about models of evaluation utilized across all academic departments and programs, identify a consistent process to be instituted across the University that focuses on adjunct faculty development in addition to assessment.
- IV. The chair will work with Craig Wheeland to complete revisions of the Emergency Final Exam Week Policy plan that was discussed at the March 2015 meeting. This updated policy should be ready for APC consideration by the end of fall 2015 semester.

- V. The chair will invite Bob Morro, Vice President for Facilities Management to join the PAC at an upcoming meeting to discuss concerns about scheduling of classroom upgrades.
- VI. Craig Wheelend informed the committee that the Provost has made the decision to move CATS online. As such, the chair will solicit volunteer members to serve on a sub-committee to work on the roll-out of online CATS. This will include development of guidelines for administration to enhance student participation. The final proposal will need full APC review and approval/recommendation to be shared with the Provost's Office. The goal is to complete this guideline by the end of spring 2016.

The meeting was adjourned at 2:30 pm

Respectfully submitted,
Louise Russo

Members of APC: Wayne Bremser, Danai Chasaki, Jerusha Conner, Alice Dailey, Mark Doorley, Caitlin Florin (student representative), Pat Maggitti (represented by Craig Wheelend), Louise Fitzpatrick (represented by Lesley Perry), Gary Gabriele (represented by Randy Weinstein), Taylor Grosjean (student representative), Paul Hanouna, Ken Kroos, Michael Lamb (student representative), Adele Lindenmeyr (represented by Joseph Orkwiszewski), Susan Mackey-Kallis, Wenhong Luo, John Olson, Christine Palus, Paul Pasles, Rodrigo Rivero (student representative), Bobby Roenitz (student representative), Louise Russo (chair), Jutta Seibert, Nancy Sharts-Hopko, Joshua Thomas (grad student representative), Ariel Thompson (student representative), Catherine Warrick, Fayette Veverka, Kelly Welch, Joyce S. Willens, Daniel Wright (represented by Wen Mao)